



May 28, 2025

# Memo

**TO:** Jayden Scheckel, County Engineer, Jackson County

**FROM:** Jack Studier, Planner I, ECIA and RPA 8

**CC:** Beth Bonz, City Administrator, City of Asbury  
Josh Boldt, City Manager, City of Maquoketa  
Adrienne Breitfelder, City Clerk, City of Dubuque  
Kelly Brown, Director, Jackson County Economic Alliance  
Steve Lindner, City Administrator, City of DeWitt  
Tim Vick, City Manager, City of Manchester

**SUBJECT:** Fiscal Year 2026 Rural County Transportation Program Project Ranking

## PURPOSE

To provide the Jackson County Engineer with a list of recommended Rural County Transportation Program projects for Fiscal Year 2026.

## BACKGROUND

The Rural County Transportation Program (RCTP) helps small cities implement non-federal aid transportation projects. Jackson County awards RCTP funds to cities each fiscal year through a competitive application process. The Jackson County Board of Supervisors approved \$70,000 in local funds for the program in FY 2026. The maximum annual award amount provided to a city by the RCTP is \$25,000. All municipal governments established through State of Iowa statutes in Jackson County that do not receive a sub-allocation of funds from RPA 8 are eligible to apply for the RCTP.

## DISCUSSION

Regional Planning Affiliation 8 (RPA 8) administers the RCTP application process and application ranking process. The Fiscal Year 2026 RCTP application window opened on January 30, 2025, and closed March 20, 2025. RPA 8 staff conducted workshops with mayors and city clerks on project eligibility and the application process. RPA 8 staff worked with cities to collect information, complete application forms, and compile supporting documentation. RPA 8 staff submitted completed applications to the ranking committee for their review.

RPA 8 staff received applications from four cities requesting a total of \$93,510. Table 1 provides the list of cities and project information. Staff reviewed the requests and found that all projects met the minimum eligibility requirements.

**Table 1. Applications Submitted**

City	Project Name	RCTP Request	Local	Total
Baldwin	Baldwin Street Repairs	7,380.00	1,845.00	9,225.00
Bellevue	Bellevue ADA Improvements	20,700.00	5,175.00	25,875.00
La Motte	Water Street Resurfacing	15,430.00	3,858.00	19,288.00
Miles	Miles Street Resurfacing	25,000.00	7,986.00	32,986.00
Monmouth	Division Street Resurfacing	25,000.00	8,482.00	33,482.00
	<b>Total</b>	<b>93,510.00</b>	<b>27,346.00</b>	<b>120,856.00</b>

The RPA 8 Policy Board formed a subcommittee with representatives from Clinton, Delaware, Dubuque, and Jackson counties whose employers are not eligible to apply for RCTP funding. Table 2 lists the RCTP Ranking Committee members.

**Table 2. Ranking Committee Members**

Name	Title	Representing
Beth Bonz	Asbury City Administrator	Dubuque County
Josh Boldt	Maquoketa City Manager	Jackson County
Adrienne Breitfelder	Dubuque City Clerk	Dubuque County
Kelly Brown	Jackson County Economic Alliance Director	Jackson County
Steve Lindner	DeWitt City Administrator	Clinton County
Tim Vick	Manchester City Manager	Delaware County

The RCTP ranking committee reviewed the applications and assigned points to each project based on the scoring criteria established in the program guidelines. Table 3 provides the results of the ranking process.

**Table 3. RCTP Ranking Results**

City	Scores - Data Analysis		Scores - Subcommittee			Deductions	Total	Rank	Recommended RCTP Award
	Traffic	Safety-Crash	Safety- SRTS	Community Support	Existing Conditions				
Miles	20	0	1.000	20.500	17.333	-25	33.833	1	\$25,000
Baldwin	25	0	0.833	4.167	14.333	-50	-5.667	2	\$7,380
Monmouth	25	0	1.167	4.167	11.333	-50	-8.333	3	\$25,000
Bellevue	5	0	4.500	20.500	17.167	-75	-27.833	4	\$12,620
La Motte	25	0	1.000	4.167	12.333	-75	-32.500	5	-

Based on the ranking results, the committee recommends awarding \$25,000 to the City of Miles, \$7,380 to the City of Baldwin, \$25,000 to the City of Monmouth and \$12,620 to the City of Bellevue.

## CONCLUSION

RPA 8 is providing the Jackson County Engineer with the results of the RCTP application ranking process. RPA 8 staff will send award letters and draft funding agreements to grant recipients following approval from the Jackson County Engineer and Jackson County Board of Supervisors. If any city chooses to decline their recommended RCTP award, the funding will be offered to the next highest ranked applicant. RPA 8 staff recommends that any RCTP funds that remain unclaimed after being offered to all applicants should be added next year's RCTP funding pool. Thank you for your consideration.